

MEETING OF MAYOR AND COUNCIL  
MEETING – SEPTEMBER 15, 2021

\* MEETING CALLED TO ORDER – SALUTE TO THE FLAG – MOMENT OF SILENCE  
The meeting was called to order by Mayor Chris Slavicek at 7:05 P.M. All in attendance Pledged Allegiance to the Flag.

A moment of silence was observed for those in the military protecting our freedom.

\* OATH OF OFFICE

The Mayor administered the Oath of Office to Samuel Mena, newly appointed Councilman.

\* ROLL CALL:

Mayor Slavicek  
Council President Dzingleski  
Councilman Duffy  
Councilman Karczewski  
Councilman Mena  
Councilman Reid

\* PRESENTATION ATLANTIC POWER TRANSMISSION

Michael Herbert of Parker-McCay spoke about spine cable and the advantages it would be for our Borough.

There is an amendment to the Consent Agenda – an application for Shawn Dunphy to become a member of the Helmetta Fire Department.

\* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to The Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with certification which will be entered in the minutes of this meeting.

\* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted on January 4, 2021. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed, or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public

will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

Stan Banka, 43 Railroad Avenue spoke about the flooding of Railroad Avenue and John Street. The Mayor said he was going to form a committee and asked him if he would like to serve and he said yes.

Jack Kramer said during the flood 10 different agencies consisting of Police and Fire came out to help during the day of the flood. He gave a huge shoutout to Paul Reed and said he deserves a \$1,000.00 raise

The Mayor read the letter he sent to the Senators regarding the flooding in Helmetta..

\* CONSENT AGENDA RESOLUTION 2021 -

Report of Municipal Clerk, Tax Collector, Utility Collector

Resolutions:

2021 – 122 Resolution requesting approval of Items of Revenue and Appropriation  
(N.J.S.A. 40A:4-87)

123 Acceptance of resignation of Joshua Bauza

124 Payment of Bills

125 Authorization for Remington & Vernick Engineers to complete design of  
Maple Street Road Improvements

126 Authorization to sign AT & T Cell Tower Lease

127 Resolution requesting approval of Items of Revenue and Appropriations  
(N.J.S.A. 40A-4-87)

128 Dedication by Rider

129 Authorization of Sale of Surplus personal property no longer needed for  
public

use on an online auction website

Application of Shawn Dunphy to Helmetta Fire Department

MOTION – Councilman Duffy SECOND – Councilman Reid

ROLL CALL: 5 - 0

\* ACCEPTANCE OF MINUTES – August 18, 2021

MOTION – Councilman Duffy SECOND – Councilman Reid

ROLL CALL: 5 - 0

\* REPORTS – Mayor, Committees, Attorney, Administrator

The Mayor was in attendance at Back to School morning.

On 9/11 a combined Memorial Service will be held and Bobby Wehrle had a lot to do with the planning of it.

On Helmetta Day, the Mayor will start the activities with some opening remarks.

On October 29, we will be having our annual Halloween Bonfire and Hayride.

On Maple Street, "Slow down in our Town" signs were placed.

There are now 2 digital speed signs on Lake Avenue.

Councilman Karczewski thanked Jack, Kevin, Paul, the Fire Department, all the OEM guys for shoring up the

houses that collapsed; it was much appreciated. Chris, the Mayor, was a perfect leader who went above and beyond and he is proud to be a part of his team.

Councilman Duffy said Paul Reed was incredible during the flooding. Sewer vacuuming was done. Public Works report is attached.

Councilman Mena said he is looking forward to working with everyone. He said the Mayor was amazing during this time and he thanked him for his leadership.

Councilman Reid thanked the guys in the Fire Department and gave a special thank you to Jack Kramer and Kevin Palmer. He also thanked those who were present at 9/11. He extended thanks to the residents, all were Team Players. The residents were the real heroes – “Neighbors helping Neighbors”.

**New Business:**

The Girl Scout Troop will be meeting twice a month at the Community Center from 6:00 – 7:30 P.M.

Covid, once again, is in the forefront. We have indoor holiday events planned - Children's Christmas Party, Senior Dinner. We will have to wait to see with the Delta variants because these are vulnerable groups. Helmetta Day and Halloween are fine because they are outdoor events.

RESOLUTION # 2021 <sup>132</sup> - Closed Session Possible Litigation  
MOTION – Councilman Karczewski                      SECOND – Councilman Reid  
ROLL CALL: 5 – 0

A MOTION to go into Open Session was made by Councilman Reid and SECONDED by Councilman Karczewski.

ROLL CALL: 5 - 0

**\* ADJOURNMENT**

There being no further business a MOTION was made by Councilman Reid and SECONDED by Councilman Mena to adjourn the meeting. All were in favor.

REPORT OF MUNICIPAL CLERK

August, 2021

Sandra Bohinski  
Marr

		Copies	Marr Lic	Plng Bd	Recycling	Cer	Solicitor	Auction
Jane	\$10.00	<u>\$10.00</u>						
Brown	\$28.00		\$28.00					
Tilton	\$28.00		<u>\$28.00</u>					
Martin	\$19.40					<u>\$19.40</u>		
Sachs	\$10.00			\$10.00				
Sachs	<u>\$750.00</u>			<u>\$750.00</u>				
<b>Total</b>	<u>\$845.40</u>	\$10.00	\$56.00	\$760.00	\$19.40			

Dog & Cat License -0-

**BOROUGH OF HELMETTA**

**REPORT OF THE TAX COLLECTOR**

MONTH OF: AUGUST

DATED: 9/9/2021

TAXES 2020 1,765.67  
 TAXES 2021 1,432,999.13  
 TAXES 2022 13,757.94

DISBURSEMENTS  
 INTEREST 2,434.57

COSTS FOR TAX SALE  
 LIEN REDEMPTION + INT  
 RECORDING FEES  
 DUPLICATE CERT  
 DUPLICATE BILL  
 TAX SALE PREMIUMS 60.00

TOTAL 1,451,017.31

TAX COLLECTORS TRUST

PRIOR BALANCE

DEPOSITS

Ledger Bal  
12,494.36      7/30/2021  
 4.34 INT 8/31

DISBURSEMENTS

BANK BALANCE  
 LEDGER BALANCE

0.00  
12,498.70      Statement Bal  
 8/31/2021  
12,498.70

*Tina Mc Dermott*  
 TINA MCDERMOTT  
 TAX COLLECTOR

ADJUSTMENTS

VET DISALLOWED 250.00  
 100% DISABLED VET (3,219.88)

(2,969.88)

CLOSING BALANCES		NET	
DEBIT	CREDIT	DEBIT	CREDIT
2019 0.00	(38,011.10)	(38,011.10)	Kaplan
2020 18,200.24	0.00	18,200.24	
2021 1,563,775.21	(4,732.78)	1,559,042.43	

Current Taxes Beginning 12/31/2020	Receipts Prepaid (67,978.51)	2021 LEVY PRELIM 2,847,458.50	Add/Omit 1,471.34	Penalty 0.06	Refunds or Adjs.	Transfer Overpay	Srs & Vets Allowed Widow (12,250.00)	Srs & Vets Disallowed Widow 750.00	Transfer Years	County Bd Judgments	Property Maint.	Cancel Resolution	Homesite Rebate	Balance	
December	2,847,458.50	(67,978.51)	1,471.34		(1.95)	(3,479.13)	(750.00)	750.00						2,765,222.15	
January	2,766,222.15	(375,028.69)			25.00	(85.80)								2,390,105.71	
February	2,390,105.71	(940,034.59)			(1,762.13)	279.61		250.00					(88,671.05)	1,298,577.88	
March	1,450,082.47	(61,501.02)				(1,161.64)		750.00			200.00			883,403.94	
April	1,298,577.88	(414,012.30)				(158.39)		250.00						32,493.31	
May	883,403.94	(825,184.14)				(5.85)								2,995,071.24	
June	59,011.41	(26,762.25)				(25.35)	1,000.00							1,559,042.43	
July	32,493.31	(70,056.04)			(200.00)	200.00	(3,219.68)	250.00						0.00	
August	2,995,071.24	(1,432,999.13)												0.00	
September														0.00	
October														0.00	
November														0.00	
December														0.00	
2022 PREPAY TOTAL	24,906.36	(4,213,656.67)	5,879,057.82	1,471.34	0.00	(1,939.08)	(4,450.25)	(15,219.68)	2,250.00	0.00	0.00	200.00	0.00	(88,671.05)	1,559,042.43

BOROUGH OF HELMETTA  
2020  
 DELINQUENT TAXES AS OF:

8/31/21

	TOTAL	Penalty	2020
		to 2021	
		misc transfer over pay-wipp	89.68
new lien			
	<b>Cash Recpts</b>	<b>adj</b>	
JANUARY	65,909.28 (10,373.62)	50.70 wipp	55,586.36
FEBRUARY	55,586.36 (5,773.32)	(50.70) wipp	49,762.34
MARCH	49,762.34 (11,422.30)	(17.57) wipp	38,322.47
APRIL	38,322.47 (1,838.32)	(85.78) wipp	36,398.37 *
MAY	36,398.37 (1,646.81)	89.68	34,841.24
JUNE	34,841.24 (2,253.48)		32,587.76
JULY	32,587.76 (12,621.85)		19,965.91
AUGUST	19,965.91 (1,766.67)		18,200.24
SEPTEMBER			0.00
OCTOBER			0.00
NOVEMBER			
<b>BALANCE</b>			<b>\$ 18,200.24</b>

*correction \**

Water/Sewer Receipts Report

July 2021

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2021 Principal	\$ 36,812.44	\$ 38,271.42	\$ 75,083.86
2021 Overpayments	<u>311.68</u>	<u>238.85</u>	<u>550.53</u>
Subtotal	37,124.12	38,510.27	75,634.39
Interest	<u>101.32</u>	<u>111.52</u>	<u>212.84</u>
Subtotal	37,225.44	38,621.79	75,847.23
Lien Holder Payments	68.27	114.90	183.17
Lien Holder Interest	0.79	1.34	2.13
Subtotal	37,294.50	38,738.03	76,032.53
Final Water Reads	-	-	-
NSF Returned Checks	-	-	-
Refund Overpayment	-	-	-
NSF Bank Fees	-	-	-
W/S Duplicate Billi Fee	-	-	-
New Water Meter	-	-	-
Connection Fee	-	-	-
Water Meter Testing	-	-	-
Transfer in from Tax	-	-	-
Transfer out to Tax	-	-	-
	<u>\$ 37,294.50</u>	<u>\$ 38,738.03</u>	<u>\$ 76,032.53</u>

Carol Feig  
Utility Revenue Collector



Water/Sewer Receipts Report

August 2021

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2021 Principal	\$ 64,654.49	\$ 69,465.38	\$ 134,119.87
2021 Overpayments	<u>238.50</u>	<u>442.49</u>	<u>680.99</u>
Subtotal	64,892.99	69,907.87	134,800.86
Interest	<u>65.81</u>	<u>88.05</u>	<u>153.86</u>
Subtotal	64,958.80	69,995.92	134,954.72
Lien Holder Payments	-	-	-
Lien Holder Interest	-	-	-
Subtotal	64,958.80	69,995.92	134,954.72
Final Water Reads	-	-	-
NSF Returned Checks	-	-	-
Refund Overpayment	-	-	-
NSF Bank Fees	-	-	-
W/S Duplicate Bill Fee	-	-	-
New Water Meter	-	-	-
Connection Fee	-	-	-
Water Meter Testing	-	-	-
Transfer in from Tax	-	-	-
Transfer out to Tax	-	-	-
	<u>\$ 64,958.80</u>	<u>\$ 69,995.92</u>	<u>\$ 134,954.72</u>

Carol Felg  
Utility Revenue Collector

**RESOLUTION**

**#2021-122**

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND  
APPROPRIATION (N.J.S.A. 40A:4-87)**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

Section 1

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Helmetta, in the County of Middlesex, New Jersey, hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$7,500.00, which item is now available as a revenue from the "Recycling Enhancement Grant", and

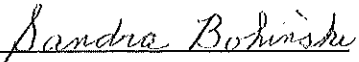
Section 2

BE IT FUTHER RESOLVED that the sum of \$7,500.00 is hereby appropriated under the caption "Recycling Enhancement Grant".

	Motion	Second	Aye	Nay	Abstain	Absent
DzIngleski			✓			
Duffy	✓		✓			
Karczewski			✓			
Mena			✓			
Reid		✓	✓			
Stat						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on September 15, 2021.

  
/ SANDRA BOHINSKI, RMC

Municipal Clerk

**RESOLUTION  
#2021- 123**

**ACCEPTANCE OF RESIGNATION OF JOSHUA BAUZA**

**WHEREAS**, on September 9, 2021, the Borough Administrator received a resignation of employment from Joshua Bauza advising that he is resigning from his employment with the Borough of Helmetta; and

**WHEREAS**, Mr. Bauza has advised that his resignation shall be effective immediately on October 8, 2021; and

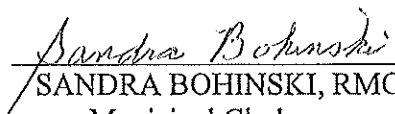
**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Helmetta as follows:

- 1) The Borough of Helmetta hereby accepts and relies upon the September 9, 2021 letter of resignation from Joshua Bauza.
- 2) Effective October 8, 2021, Joshua Bauza shall have resigned from his position as Borough Laborer with the Borough of Helmetta.
- 3) This resolution puts the Borough Administrator on notice to immediately process this resignation and to commence a search for a candidate to fill the position of Borough Laborer.
- 4) This resolution shall take effect immediately.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski			✓			
Duffy	✓		✓			
Karczewski			✓			
Mena			✓			
Reid		✓	✓			
<del>Stasi</del>						

**CERTIFICATION**

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on September 15, 2021.

  
 SANDRA BOHINSKI, RMC  
 Municipal Clerk

**RESOLUTION**

**#2021-124**

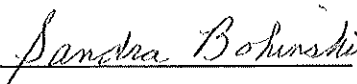
**PAYMENT OF BILLS**

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
DzIngleski			✓			
Duffy	✓		✓			
Karczewski			✓			
Mena			✓			
Reid		✓	✓			
Stasi						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on September 15, 2021.

  
SANDRA BOHINSKI, RMC

Municipal Clerk

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes

Open: N  
Rcvd: Y  
Bid: Y  
Paid: N  
Held: Y  
State: Y  
Void: N  
Apprv: N  
Other: Y  
Exempt: Y

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract P0	Description	Stat/Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice
21-00488	08/13/21	POWER005	POWER PLACE											
			1 MOWER BLADE MOD	51.75	1-01-26-765-020	B	STREETS & ROADS	OE	R	08/13/21	09/10/21			
			2 MOWER BLADE MULCH	57.99	1-01-26-765-020	B	STREETS & ROADS	OE	R	08/13/21	09/10/21			
			3 MOWER BLADE	13.84	1-01-26-765-020	B	STREETS & ROADS	OE	R	08/13/21	09/10/21			
				123.58										
21-00489	08/13/21	MIDJ10	MIDDLESEX WELDING SALES, INC.											
			1 WELDING TANKS RENTAL	127.10	1-01-26-765-020	B	STREETS & ROADS	OE	R	08/13/21	09/10/21			
21-00493	08/19/21	BET01	BETTER LIVING											
			1 BEE KILLER	23.16	1-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	08/19/21	09/10/21			
			2 CARRIAGE BOLTS	24.99	1-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	08/19/21	09/10/21			
			3 WASHERS	8.99	1-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	08/19/21	09/10/21			
			4 HEX NUTS	5.79	1-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	08/19/21	09/10/21			
			5 KEYS CUT	2.98	1-01-26-772-020	B	BUILDINGS & GROUNDS	OE	R	08/19/21	09/10/21			
				65.91										
21-00494	08/19/21	HOME02	HOME DEPOT											
			1 SOCKET SET FOR SWINGS	34.97	1-01-28-796-020	B	PARKS	OE	R	08/19/21	09/10/21			
			2 LOCK TITE	6.98	1-01-28-796-020	B	PARKS	OE	R	08/19/21	09/10/21			
			3 ANCHOR SHACKLES	9.80	1-01-28-796-020	B	PARKS	OE	R	08/19/21	09/10/21			
			4 BEE SPRAY	11.34	1-01-28-796-020	B	PARKS	OE	R	08/19/21	09/10/21			
				63.09										
21-00497	08/27/21	MIC04	MICROSYSTEMS-NJ.COM, LLC											
			1 EMAIL SERVICE FOR 2021	120.00	1-01-20-708-021	B	REVENUE ADMN TAX COLL	OE	R	08/27/21	09/10/21			
21-00504	08/30/21	MIDJ6	MIDDLESEX COUNTY TREASURER											
			1 3RD QUARTER HEALTH AID	4,866.23	1-01-43-785-020	B	MIDDLESEX CO BOARD OF HEALTH		R	08/30/21	09/10/21			
21-00506	08/30/21	NEW23	NJ LEAGUE OF MUNICIPALITIES											
			1 MAGAZINE SUBSCRIPTION RENEWALS	225.00	1-01-20-120-020	B	MUNICIPAL CLERK	OE	R	08/30/21	09/10/21			
21-00513	09/02/21	ONE02	ONE CALL CONCEPTS, INC.											
			1 REGULAR LOCATES-AUGUST	7.15	1-01-26-765-020	B	STREETS & ROADS	OE	R	09/02/21	09/10/21			

September 10, 2021  
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BOROUGH OF HELMETTA  
Bill List By P.O. Number

Page No: 2

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract PO Type	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice
21-00514	09/02/21	MCDU1	Middlesex Cty utilities Auth								
			1 DUMPING CHARGES-AUGUST	5,335.25	1-01-32-837-020		B LANDFILL/DISPOSAL SOLID WASTE	R	09/02/21 09/10/21		
21-00515	09/03/21	YOU005	YOU SCREAM ICE SCREAM								
			1 ICE CREAM FLOOD VICTIMS	250.00	1-01-28-795-020		B RECREATION OE	R	09/03/21 09/10/21		
21-00517	09/03/21	BET01	BETTER LIVING								
			1 PAINT BRUSHES	17.88	1-01-26-772-020		B BUILDINGS & GROUNDS OE	R	09/03/21 09/10/21		
21-00518	09/08/21	MID08	MIDDLESEX COUNTY FIRE ACADEMY								
			1 LIVE FIRE BURN TRAINING	361.00	1-01-25-749-020		B FIRE DEPARTMENT OE	R	09/08/21 09/10/21		
21-00520	09/08/21	CUS01	CUSTOM BANDAG INC.								
			1 TIRES FOR F-550	493.44	1-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	09/08/21 09/10/21		
			2 MOUNT TIRES	40.00	1-01-26-315-020		B VEHICLE MAINT-PUBLIC WORKS	R	09/08/21 09/10/21		
				533.44							
21-00522	09/08/21	MUN08	MUNICIPAL CAPITAL FINANCE								
			1 SAVTN PYMT# 788	494.70	1-01-31-832-020		B COPYING	R	09/08/21 09/10/21		
21-00523	09/08/21	XTE01	XTEL COMMUNICATIONS								
			1 FAX/PHONE LINES-SEPT	503.31	1-01-31-827-020		B TELEPHONE COSTS	R	09/08/21 09/10/21		
21-00524	09/08/21	HOM03	HOME NEWS & TRIBUNE								
			1 INVOICE# 4082803	12.47	1-01-20-120-020		B MUNICIPAL CLERK OE	R	09/08/21 09/10/21		
21-00526	09/08/21	REM01	REMINGTON & VERNICK ENGINEERS								
			1 INVOICE#12061082-15	286.38	C-04-55-700-100		B 20-02 ROAD IMPROVEMENTS OLD FORGE RD	R	09/08/21 09/10/21		
			2 INVOICE#12061084-6	120.88	G-02-15-026-011		B CBG 2020	R	09/08/21 09/10/21		
			3 INVOICE#12061085-8	7,287.00	C-04-55-901-100		B DESIGN OF IMPROVEMENTS TO MAPLE STREET	R	09/08/21 09/10/21		
				7,694.26							
21-00527	09/08/21	STAR2	STAR2STAR COMMUNICATIONS								
			1 TELEPHONE-SEPTEMBER (MUNICIPAL)	344.99	1-01-31-827-020		B TELEPHONE COSTS	R	09/08/21 09/10/21		
			2 TELEPHONE-SEPTEMBER (FD)	227.18	1-01-31-827-020		B TELEPHONE COSTS	R	09/08/21 09/10/21		
				572.17							
21-00528	09/09/21	CLE04	CLEARY GIACOBBE ALFIERI&JACOBS								
			1 LEGAL SERVICES AUGUST 2021	496.00	1-01-20-712-020		B LEGAL SERVICES OE	R	09/09/21 09/10/21		

September 10, 2021  
03:36 PM

BOROUGH OF HELMETTA  
Bill List By P.O. Number

Page No: 3

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/chk	First Rcvd	Chk/Void	Invoice
Item Description					Acct Type Description	Enc Date	Date	Date	
21-00529	09/09/21	W.B. MASON							
1 CORRECTION TAPE			1.26	1-01-31-834-020	B OFFICE SUPPLIES	R	09/09/21	09/10/21	
2 CORRECTION FLUID			1.30	1-01-31-834-020	B OFFICE SUPPLIES	R	09/09/21	09/10/21	
			2.56						
21-00532	09/10/21	HELMETTA MUNICIPAL COURT							
1 AUGUST CC FEES			84.95	1-01-42-855-020	B MUNICIPAL COURT OE	R	09/10/21	09/10/21	
21-00533	09/10/21	SANDRA BOHNSKI							
1 SMACKS FOR DRIVE IN MOVIE			26.48	1-01-28-795-020	B RECREATION OE	R	09/10/21	09/10/21	
Total Purchase Orders:			22	Total P.O. Line Items:	36	Total List Amount:	21,982.53	Total Void Amount:	0.00



Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	1-01	14,288.27	0.00	14,288.27	0.00	0.00	14,288.27
GENERAL CAPITAL FUND	C-04	7,573.38	0.00	7,573.38	0.00	0.00	7,573.38
GRANT FUND	G-02	120.88	0.00	120.88	0.00	0.00	120.88
Total of All Funds:		<u>21,982.53</u>	<u>0.00</u>	<u>21,982.53</u>	<u>0.00</u>	<u>0.00</u>	<u>21,982.53</u>

**Resolution  
#2021- 125**

**AUTHORIZATION FOR REMINGTON & VERNICK ENGINEERS TO COMPLETE  
DESIGN OF MAPLE STREET ROAD IMPROVEMENTS**

**WHEREAS**, the Governing Body originally authorized \$15,000 for the preliminary design of Maple Street;

**WHEREAS**, the Borough of Helmetta is now approving the remaining design cost in an amount not to exceed \$23,000;

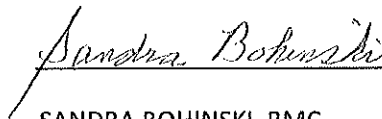
**WHEREAS**, this now brings the total cost of the design in an amount not to exceed \$38,000

**BE IT RESOLVED**, that the Governing Body does hereby authorize Remington & Vernick Engineers to complete the design of Maple Street road improvements in an amount not to exceed \$23,000.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski			✓			
Duffy	✓		✓			
Karczewski			✓			
Mena			✓			
Reld		✓	✓			
<del>Steel</del>						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on September 15, 2021.



SANDRA BOHINSKI, RMC

Municipal Clerk

RESOLUTION

#2021- 126

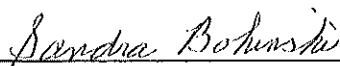
AUTHORIZATION TO SIGN AMENDED AT&T CELL TOWER LEASE

BE IT RESOLVED, that Mayor is hereby authorized by the Governing Body to sign the amended AT&T cell tower lease.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski			✓			
Duffy	✓		✓			
Karczewski			✓			
Mena			✓			
Reid		✓	✓			
Stasi						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on September 15, 2021.

  
SANDRA BOHINSKI, RMC

Municipal Clerk

**RESOLUTION**

**#2021-127**

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND  
APPROPRIATION (N.J.S.A. 40A:4-87)**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount;

Section 1

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Helmetta, in the County of Middlesex, New Jersey, hereby requests the Director of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$10,000.00, which item is now available as a revenue from the "Emergency Management Agency Assistance Grant", and

Section 2

BE IT FUTHER RESOLVED that the sum of \$10,000.00 is hereby appropriated under the caption "Emergency Management Agency Assistance Grant".

	Motion	Second	Aye	Nay	Abstain	Absent
DzIngleski			✓			
Duffy	✓		✓			
Karczewski			✓			
Mena			✓			
Reid		✓	✓			
Stasi						

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on September 15, 2021.

*Sandra Bohinski*

SANDRA BOHINSKI, RMC

Municipal Clerk

**DEDICATION BY RIDER**

**BOROUGH OF HELMETTA  
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY**

**A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION  
BY RIDER FOR HURRICANE/TROPICAL STORM HENRI FLOOD DAMAGE**

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

**WHEREAS**, NJSA 40A:5-29 provides for receipt of donations and contributions by the municipality to provide for the operating costs to administer this act; and

**WHEREAS**, NJSA 40A:4-39 provides the dedicated revenues anticipated from the Hurricane/Tropical Storm Henri Flood Damage for the benefit of the residents are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Helmetta, in the County of Middlesex State of New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Hurricane/Tropical Storm Henri Flood Damage for the benefit of the residents.
2. The Clerk of the Borough of Helmetta, County of Middlesex, State of New Jersey is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

Adopted this 15th day of September, 2021  
and Certified as a true copy of an original.

  
\_\_\_\_\_  
Sandra Bohinski, Borough Clerk

**RESOLUTION**

**#2021-129**

**A RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING THE SALE  
OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON  
AN ONLINE AUCTION WEBSITE**

WHEREAS, the Borough of Helmetta has determined that the personal property described on Schedule A,B,C attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Borough of Helmetta intends to utilize the online auction services of Muncibid, located at 1635 Market Street, Suite #1600, Philadelphia, PA 19103; and

WHEREAS, the sales are being conducted pursuant to N.J.S.A 40A:11-36 and the guidance set forth in the Division of Local Government Services Local Finance Notice 2019-5.

NOW, THEREFORE, BE IT REOLVED by the Borough of Helmetta in the County of Middlesex, State of New Jersey, that the Borough is hereby authorized to sell the personal property as indicated on Schedule A,B,C on an online auction website entitled Muncibid.com; and;

BE IT FUTHER RESOLVED that the terms and conditions of the agreement entered into between Muncibid and the Borough of Helmetta are available at Muncibid.com and in the Borough Clerk's office; and

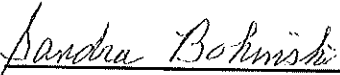
BE IT FUTHER RESOLVED, that a certified copy of the withing Resolution be forwarded by the Borough Clerk to the following;

Muncibid,1635 Market Street, Suite #1600, Philadelphia, PA 19103

Home News Tribune

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Chris Slavicek Mayor

  
Sandra Bohinski, Municipal Clerk

**RESOLUTION  
#2021 – 130**

**CONSENT AGENDA**

**The following routine items and resolutions were adopted in unison as a Consent Agenda:**

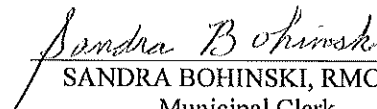
Report of Municipal Clerk, Tax Collector, Utilities Revenue Collector

Resolutions:

- 2021 – 122 Resolution requesting approval of items of revenue and appropriation
- 123 Acceptance of resignation of Joshua Bauza
- 123 Payment of bills
- 125 Authorization for Remington & Vernick to complete design of Maple St
- 126 Authorization to sign amended AT & T cell tower lease
- 127 Resolution requesting approval of items of revenue and appropriation
- 128 Dedication by Rider for Hurricane/Tropical Storm Henri flood damage
- 129 Sale of surplus personal property no longer needed on online auction

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski			✓			
Duffy			✓			
Karczewski	✓		✓			
Mena			✓			
Reid		✓	✓			

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on September 15,, 2021

  
 SANDRA BOHINSKI, RMC  
 Municipal Clerk



**RESOLUTION**  
**# 2021 – 131**  
**CLOSED SESSION**

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss: Litigation

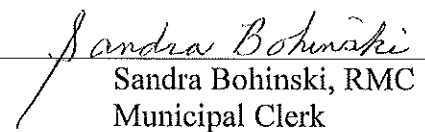
Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski			✓			
Duffy			✓			
Karczewski	✓		✓			
Mena			✓			
Reid		✓	✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on September 15, 2021

  
 Sandra Bohinski, RMC  
 Municipal Clerk